



# Account Lockout Policy Review Checklist

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## Auditor

Performed by:	Date:
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## Verify Account Lockout Policy is Functional

Verify the account lockout policy is working properly by attempting to login as a user incorrectly the appropriate number of times and observe the results.

Windows Login account tested:	
Computer where test was performed:	
Number of attempts before account locked:	
Number of minutes before account could be used again:	

## Summary of Changes

Document any risks found and related changes made.

(i.e. Lockout occurred after 5 attempts, but reset was adjusted to 15 minutes at Doctors request)
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Signature of Auditor: \_\_\_\_\_