



BAA Review Checklist

Auditor

Performed by:	Date:
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Review and Update list of Vendors

Take time to consider all the third party vendors with access to the Practices data. Review the existing list and add or remove vendors as required. Document the list below and verify that a Business Associate Agreement (BAA) is signed and on file for each of them.

- List Reviewed and Updated
- Verified BAA(s) are on file for vendors identified on the list below

Vendor List

BAA's are required for the vendors listed here:

- Vendor Name 1
- Vendor Name 2
- Vendor Name 3

Summary of Changes

Document any changes made during this review.

(i.e. Removed Vendor A and added Vendor B and C. Contacted vendors B and C and completed BAA's and filed them)

Signature of Auditor: _____